 **CBHC Training & Development Subcommittee Meeting**

 **Minutes**

Date: November 30, 2018 Time: 10:00 a.m.-11:30 a.m.

Location: Zoom

Present:

|  |  |  |
| --- | --- | --- |
| x | Traci Jones | AllHealth Network |
| x | Gerald Buechter | Aurora Mental Health Center |
|  |  | AspenPointe |
|  |  | Axis Health |
|  | Myron Unruh | Beacon Health Options |
|  | Audrey Valdez | BHI |
|  | Moses Gur | CBHC |
|  | Natalie Strom | CBHC |
|  | Karla Rosas | Centennial Mental Health Center |
|  | Spencer G | Centennial Mental Health Center |
| x | Sam Melfi | Centennial Mental Health Center |
|  | Catherine Morrisey | Colorado Access |
|  | Anne Jackson | Community Reach Center |
| x | Elaine Cooper | Community Reach Center |
| x | Brandi Cordova | Jefferson Center |
|  | Kevin Braney | Mental Health Partners |
| x | Craig Iverson | Mental Health Center of Denver |
|  | Eric Smith | Mental Health Center of Denver |
|  | Jackie Skramsted | Mind Springs Health |
|  |  | Northeast Behavioral Health |
|  | Pamela Collins-Vaughn  | North Range Behavioral Health |
| x | Toni Woods | San Luis Valley Behavioral Health Group |
|  | Jenny Lehl | Solvista Health |
| x | Hawley Higgins | Southeast Health Group |
|  |  | SummitStone |
| x | Shakira Berg | The Center for Mental Health |
|  | Carol Keller | The Center for Mental Health |

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| --- | --- | --- | --- | --- |
| **Call to Order/ Introductions** |  |  | Kevin/Craig |  |
| **Additions to Agenda/Ad Hoc Items** |  |  | Group |  |
| **Spotlight Presentation #1** | Delivering Exceptional Training ExperiencesIncluding: * Evaluate the room (try to have natural light)
* Chalkboard and stand showing agenda & time expectation
* Breaks – have a large timer to show people when they need to return (can buy from [Trainers Warehouse](https://www.trainerswarehouse.com/))
* Use chime bars to catch attendees’ attention
* Fidget toys in a basket to choose from
* Healthy snacks for trainings over 2 hours (packs of peanuts, granola bars, fruit snacks (similar to gummy bears)
* Background music using bluetooth speaker
* Adhesive name badges and write-on wipe-off plastic name tents
* Brain breaks (article to be emailed to group)
* Dry erase panels to ask questions
* Conversation balls for brain breaks (Elaine Cooper)
* At the start, ask what do attendees expect from the training then revisit at end
* EHR training … jeopardy quiz at end and include pop culture question at end
* EHR training – pair people up
 |  | Craig Iverson |  |
| **Spotlight Presentation #2** | Leadership Models that can drive positive employee engagement outcomes |  | Kevin Braney |  |
|  | Halfway through Kevin’s presentation, we had technical issues and Zoom stopped working. Our sincere apologies! We’ll send the Leadership PowerPoint out to the group for your review. We can pick it up in January – if you have a moment to review ahead of time that would be great. Please send Craig, Traci Kevin your suggested agenda items/topics for next time. One item that would be good for all of us to check in on is DEEM status and our respective training plans. |  |  |  |
| **Tech Corner (any new/cool training technology you’re aware of)** |  |  | Group |  |
| **Around the Room Training Shout Outs, Questions and Issues, Tech Corner** |   |  | Group |  |
| **Next Meeting Time and Location**  | Friday, January 2510am to 11:30am Call in by Zoom – details to follow |